



YMCA Europe Annual Report 2013

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*// YMCA Europe is a working fellowship
to strengthen movements where people
grow in body, mind and spirit. //*

Introduction

It is our great pleasure to introduce **YMCA Europe's 2013 Annual Report**.

This is our opportunity to share our progress with our Members, our partners and supporters.

Reflecting on our achievements, we are proud to say that we made a significant impact in different areas through a variety of initiatives. For many reasons, this was a crucial year for YMCA Europe!

Following our Strategic Plan, in 2013 we focused on our second signature programme under the title **"Healthy Living"** and you will also read about the main seminars, trainings and conferences involving local and national YMCAs across Europe.

Young people played a key role in the 15 different events that were organized this year by YMCA Europe. Our commitment with "youth empowerment" was also visible through the "Change Agents" programme in partnership with the World Alliance of YMCAs and the European National YMCA's with 3 different trainings involving more than 40 young people, a new generation of YMCA leaders.

Close to 5.000 people from more than 70 countries spread across 5 continents came to Prague (Czech Republic) in August as participants of our Love 2 Live Festival. It was certainly the highlight of 2013, but above all it was a celebration of diversity and international understanding in a creative, inclusive and dynamic way.

In Prague we looked back to **40 years** of successful strengthening of our European movement and we renewed our commitment with our Member YMCA's looking into the future. Building a stronger YMCA Europe also

means increasing our capacity to transform communities and change lives of young people in a positive way.

Examples of that goal were the new method of implementing our Strategy which facilitates a more effective annual evaluation, the sharing of best practices in relevant programmes and resource mobilization and the approach to European institutions searching for common areas of work.

However our work would not be possible without the continuous and generous support of all our Member and Co-operating YMCA's together with our partner institutions. We are especially thankful to more than **120.000 persons** that serve the European YMCA's in different responsibilities as volunteers and members of staff. Their commitment and the values they share are a constant inspiration for our own Executive Committee and Staff Team.

We hope that you will enjoy reading about our activities as we look forward to continue working with you and all our Member Movements shaping our future plans and priorities.

Thank you for your friendship and for joining this exciting journey !



Ed Eggink
President



Juan Simoes Iglesias
Secretary General

About YMCA Europe

YMCA Europe is an umbrella organization that serves **37 members and 7 cooperating YMCA movements** throughout Europe. Inspired by our **Christian ecumenical mission**, we offer administrative support, facilitate networking and programme sharing, organize seminars and events and in accordance with our **Strategic Plan (2011 – 2016)** serve to enhance and positively influence lives of young people.

YMCA Europe cooperates with different public and private European institutions benefiting from grants attached to projects developed in different countries. **Young people** are involved either as beneficiaries or as leaders at different initiatives.

Representatives of our member movements meet at the annual General Assembly and set the main goals for each term. A democratically elected Executive Committee together with the Secretary General and the Staff work on the implementation of the Strategy with a special focus on **Movement Strengthening**.

“ ... to be strong and relevant, an organization has to have a clear Vision, its work has to be relevant to young people and communities, and the organization has to have a sustainable foundation. Thus, Mission Clarity, Social Relevance and Institutional Viability have been defined as the three pillars for Movement Strengthening. Using these three pillars we will embrace new ways of improving our capacities to work with Young Europe. This will be achieved through three priorities, each with specific aims and objectives:

Priority 1 : Mission Awareness – Advocacy – Representation

Priority 2 : Relevant Programmes

Priority 3 : Sustainability

(from YMCA Europe Strategic Plan 2011-2016. Preamble)

”



The YMCA movement in Europe at a glance*:

Beneficiaries	1,835,420
Members	410,300
Staff	21,622
Volunteers	112,480
Locations in 44 countries	5,573

(*2012 figures)

Healthy Living

General Assembly: “Roots and Leaves II: Healthy Living” (Manchester, England, May 2013)

On Europe’s Day, YMCA England hosted our annual event in Manchester.

Close to 150 delegates gathered from May 9th to the 12th at YMCA Europe’s General Assembly. The YES Seminar took place throughout the week and involved 46 young people from across Europe. They took part at the “Change Agents” in co-operation with the World Alliance of YMCAs.

Focusing on one of YMCA Europe’s signature programmes – Healthy Living – the participants were invited to specific sessions about the three elements that help building a healthy balanced life : body, mind, spirit. Ken Livingston from YMCA England was the keynote speaker and shared reflections about the interconnection among the three aspects of the YMCA triangle. Shannon Doran from YMCA Calgary in Canada spoke about Physical Wellbeing, Peter Crory, National General Secretary of YMCA Scotland focused on Mental Wellbeing and Csaba Veres from YMCA Romania (Transylvania) spoke about Spiritual Wellbeing. “Table Talks” led by Stepan Cerny, Beate Turck and Martin Winter, followed those presentations.

Kerry Reilly, Chair of the Steering Group of the Love2Live Festival in Prague, updated about the programme of the event and President Ed Eggink reminded all participants about the relevance of YMCA initiatives across Europe and our impact on young people. Ed referred to the Shuman Declaration which 63rd anniversary was celebrated exactly the day in which our GA had its opening session. Under the title “Message in a Bottle”, Secretary General Juan Simoes Iglesias reported about the highlights of the past year and the implementation of YMCA Europe’s strategy. Treasurer Mike Will shared the report about the 2012 accounts and the 2014 budget. Delegates had also received the reports from the different programme groups and National YMCAs. Reports and proposals were approved.

Thank you to Peter Jeffrey (Chair YMCA England), Denise Hatton (National General Secretary), Ken Montgomery (Head of International affairs) and Graham Hobbs (CEO Manchester YMCA).

... and THANK YOU to all of you who were part of the General Assembly, making it a successful event!





European Sport Championship (Malmö, Sweden, May 2013)

YMCA European Sport Championship was held in Malmö, Sweden. 600 participants from 7 European countries played more than 80 matches in Basketball, Handball and Volleyball. Over 100 matches were played in Tabletennis. Beside sports the event was a great opportunity for participants to socialize.



YMCA European Championship 2013 has been the greatest event ever arranged by YWCA-YMCA of Sweden Sports. The Association has received great feedback through social media and emails from participants. "Just amazing!", they say.

*(Eje Grönquist, Project Manager
YMCA European Championship 2013)*



Camping – Towards common standards (Thessaloniki-Halkidiki, Greece, October 2013)

One more step was taken towards setting common standards for YMCA camps in Europe - a meeting of YMCA leaders involved in this programme initiative. The group also seeks for raising the profile of camping as an educational programme. Best practices about training systems that are used in different European YMCA movements were shared.



Empowering Youth

Youth Policy Seminar (Berlin, Germany, July 2013)

What do you get when a group of 40 people from YMCAs all over Europe come together for a 5-days seminar on youth policy on the European Union? During the brilliant days in Berlin we covered a variety of subjects that were both new and current to some people in the group but also issues that people had a considerable amount of knowledge on, including: EU Youth

Policy, Erasmus for All and European Youth Forum. We also gained a scale of the history associated with Berlin through a tour of the Jewish quarters and a trip to the Berlin Wall Memorial, which for those who have never been in the city is a truly moving place and monument...

(Tom Smallman, YMCA Worcestershire, England)

Change Agents... Space, Transformation, Impact

47 young people were identified by local and national YMCAs across Europe and gathered in different groups for trainings in England (May), Norway (June) and Poland (November). Change Agents follow the YMCA change model of Space – Transformation – Impact .

The process led by the World Alliance of YMCAs had its highlight during our Prague Festival in August where the European Change Agents joined the rest of participants in the programme from all over the world.



Youth Advisory Council of Council of Europe (Strasbourg, France, October 2013)

Leam Preston (YMCA England) will represent YMCA Europe at the Advisory Council on Youth of the Council of Europe for the period 2014-15. YMCA Europe is among the 13 non-governmental organizations at the Council!



Youth Empowerment for Social Transformation (Gdynia, Poland, November 2013)

The seminar was a great success and we got to see, once again, how our organisation is filled with talented and passionate young people. Listening to people's testimonies throughout the week was simply magical. For one it brought back his passion for the YMCA, for another it gave him confidence to stand up and be the leader we all knew he was and for the third it gave her understanding of how she can initiate change and not only be someone else's follower. These are just three examples, but obviously we have 32 different stories from participants.

All participants were asked to arrive in Gdynia with an idea of a project they would want to see through within their local or national YMCA and the only condition was that it had to focus on Social Transformation in some way. The seminar was then a mix of teaching methods to strengthen the

project, identifying problems, communicating value and other important aspects to keep in mind when creating a project. Secondly participants worked hands-on on turning their ideas into solid projects and taking action in making them happen. In order to get a deeper understanding of the Social Transformation concept, we used our fantastic location and learned about how the people in Gdynia and Gdansk came together to make an impact and managed to hugely affect their society and change it to the better. In Gdansk we visited some of the city's most historical places as well as the exhibition Roads to Freedom. The exhibition shows in various ways how every-day life was for people during the communism and the history of the Solidarity movement.

(Tinna Ros, YMCA Iceland/YE YES Group)



A minor "YMCA invasion" happened in Gdynia, Poland, in the last week of November 2013 when 32 young people gathered for a seminar on Project Planning on Social Awareness and Transformation.

Peace Work Institute (Yerevan, Armenia, June 2013; Strasbourg, France, December 2013)

The event in Yerevan enrolled participants and facilitators representing 14 YMCA movements and partner organisations from all over Europe. Digital Activism, Reflective Peace Practices, Areas of Peace Work and Case Statements for Tandem Projects were the main educa-

tional modules of this session - especially considering cross-border initiatives between young people from Georgia and Russia, Armenia and Turkey, the Balkans and Nagorno-Karabakh.



“ Young people can make a difference if they come together, reflect, share and act on their ideas. First thing is to change ourselves, then the others will look to us for inspiration and will act. Human potential is amazing... We have the capacity to create a world that is peaceful... one that spreads kindness and love rather than hate. If we believe it to be so, it will be our truth, and we will create it. ”

(Frah Saeed, North London YMCA during PWI in Strasbourg)

Movement Strengthening

2nd European Fundraising Conference (Madrid, Spain, January 2013)



To improve fundraising capacity within European YMCAs and to share best practices in public and private fundraising. These were the main goals of YMCA Europe's 2nd Fundraising Conference held in Madrid, Spain from January 17th to the 20th under the title "Administration and Mobilization of Resources in Challenging Times".

Participants from 11 different nationalities representing 13 YMCAs (local and national) focused on resource mobilization

fundamentals and prepared a draft fundraising plan for their YMCAs.

Jane Burns, Director of Fundraising at YMCA England and Renata Ferrari, Director of Movement Strengthening at the International Group of YMCA of the USA facilitated the different sessions that included modules such as : Donors and Prospecting, Case for Support, Public and Private Sources of Funding and a Panel of Best Practices.

Movement Strengthening Conference (Litomysl, Czech Republic, March 2013)

The Conference gathered 22 persons and opened a debate about the new approach to the movement strengthening work across Europe with its pan-European, youth and transformative perspectives.

Other initiatives in 2013 were also : the 26th European Ten Sing Conference (Prague, Czech Rep., February),

Field Group Ukraine meeting (Odessa, Ukraine, September), Field Group Belarus meeting (Butuceni, Moldova, September), Field Group Kosovo meeting (Prishtina-Gjakova, September), Field Group Georgia meeting (Tbilisi, Georgia, September), Field Group Russia meeting (St. Petersburg, Russia, December).

National General Secretaries Forum (Le Rocheton, France, November 2013)

YMCA Europe's 2nd National General Secretaries Forum took place in Melun, France, from November 18th to the 20th. Le Rocheton YMCA International Centre was the venue chosen this year and its staff joined efforts with YMCA France and YMCA Europe in order to provide this experience to 29 participants from all over Europe.

The two main objectives of this 2nd NGS Forum were to update the NGS's about the YMCA-EU representation project seeking for further agreements on this strategic field of work and to share best practices, identifying relevant programmes among National Movements.



Festival? Festival!

Message from Nobel Peace prize winner Mr. Martti Ahtisaari to all participants at YMCA Europe Festival 2013

It gives me great pleasure to greet all of you, thousands of young Europeans, gathered in Prague for the YMCA Love 2 Live festival.

You are looking ahead a week filled by activity and meetings with your friends across the continent. It is my hope and belief that these meetings and new friendships will enrich your lives, even beyond this week.

I hope this week will strengthen you with an understanding of how we all, no matter where we come from, can live peacefully side by side, with compassion and empathy for others.



Mr. Martti Ahtisaari was President of Finland (1994-2000) and Nobel Peace Prize winner in 2008. He was also a member of the local YMCA at Oulu, Finland.

5,000 young people inspired the YMCA and the world!

YMCA Europe's Festival "LOVE 2 LIVE" had its closing ceremony on August 9th, 2013. The participants agreed to spread the unique experience that they had lived in Prague, Czech Republic among their YMCA members and friends.

The stories that they have lived in Prague will reach thousands more when they return home.

Coming from more than 70 different countries spread across 5 continents, the participants celebrated diversity, international understanding and the pride of being members of the largest world network involving youth.

The programme included workshops, leadership training, worship, performances, music, sports and cultural events under the Patronage of the City of Prague.

A number of public and private institutions supported the Festival together with hundreds of local YMCAs that sent their participants to one of the largest events for young people ever organized by the YMCA in its history.



Celebrations and Recognitions

YMCA Europe: 40th Anniversary

YMCA Europe celebrated its 40th anniversary and special events took place both at the Festival site and at the Ministry of Foreign Affairs of the Czech Republic!

"When I today congratulate YMCA Europe on its 40th anniversary and wish you a successful time together, I do it with a wish that this important work will be sustained for the benefit of future generations, and with a hope that all of you individually will continue to be active and carry on the message of this festival." Martti Ahtisaari, Nobel Peace Prize 2008

YMCA Romania: best video award

World Alliance of YMCAs Best Video Award for YMCA World Challenge project to YMCA Romania video "The Shooters".

Polonia London: champion of England in volleyball

Polonia London (Men) were crowned Volleyball England Super 8 National League Champions for the second time in three years. Polonia London was founded in 1973 by Polish YMCA in London - under the name "Polish YMCA".

Peter Posner: Officer of the Order of the British Empire (OBE) in the Queen's Birthday Honours List

Peter Posner is YMCA Europe's immediate past President. For more than 25 years he combined his service as a volunteer in Europe with his participation at the World Alliance of YMCA's Executive Committee, YMCA England and YMCA Derbyshire, his local YMCA.

Ed Eggink: Knight of the Order of Orange Nassau by the King of The Netherlands

Ed Eggink received this decoration for being in board positions in the YMCA on local, regional, national and international levels for 50 years. In 2012 he was elected President of YMCA Europe and is member of the Executive Committee of the World Alliance of YMCA's. He also received this honorable decoration for his voluntary work for schools in Maastricht, for training civil servants about decision making processes at the European Institute of Public Administration and for his work in the field of environment and water management.



YMCA Aberdeen, Scotland: City Partnership Prize by Regensburg

This award is for making a substantial contribution to relations between our two cities and is a model for partnership, peace and communication between people. It is a real honour for me to honour YMCA with this award. - Lord Mayor of Regensburg, Germany



In Memoriam. Egon Slopianka



"During the last days of World War II, Egon as a young soldier became a prisoner of war, a situation which meant that he did not return to his family home until 1948. Throughout that black period of his life, the only kindness and hope that he received was from members of the YMCA, and he vowed that if he even returned home alive, he would commit one year of his life to service with the YMCA. In the event, he did not give one year, but he gave 40 years, the rest of his working life for the YMCA.

His career started in Germany and he went on to work in Paris, and then Africa, before returning

home in 1973 to become the first Secretary General of the European Alliance of YMCAs, a position he held until his retirement in 1990.

The death of Egon had a deep impact in so many of us across Europe and the world. One of the most inspiring and visionary leaders in the history of our movement..."

Terry Ratcliffe, former President of EAY (European Alliance of YMCA's)



Executive Committee Members

President: Mr. Ed Eggink, The Netherlands
Vice President: Mr. Stepan Cerny, Czech Republic
Treasurer: Mr. Mike Will, Scotland
Recording Secretary: Ms. Beate Turck, Germany

Mr. Kie Cummings, England
Ms. Eva Magassy, Hungary
Mr. Ion State, Romania
Mr. Birgir Urbancic Asgeirsson, Iceland
Mr. Martin Winter, Germany

Secretary General (non-voting):
Mr. Juan Simoes Iglesias, Spain

Past Presidents

Mr. Terry Ratcliffe, England
Mr. Jan Nissén, Sweden
Mr. Peter Posner, England

Past Secretary Generals

Mr. Egon Slopianka, Germany
Rev. Doelf Weder, Switzerland
Rev. Johan Vilhelm Eltvik, Norway

Staff

Mr. Juan Simoes Iglesias, Spain
Secretary General

Mr. Michal Szymanczak, Poland
Senior Executive Secretary

Mrs. Eva Tschornova, Czech Republic
Office Manager

Mr. Radek Hlavsa, Czech Republic
Communications and Marketing Manager

Mrs. Martina Hudcovska, Slovakia
Finance Executive Secretary

Mrs. Sarka Cihakova, Czech Republic
Accountant

Mr. Vardan Hambardzumyan, Armenia
Executive Secretary
Programme Department

Mr. Adam Rychlik, Poland
Executive Secretary
Programme Department

Project staff

Mr. Marius Pop, Romania
Project Manager
Programme Department

Mr. Revaz Shavladze, Georgia
Project Manager
Programme Department

Mr. Ian Luck, Norway
Festival Manager

Mr. Pete Burki, Switzerland
Festival Creative Director

Mrs. Alzbeta Cechrakova, Czech Republic
EVS volunteers manager



National YMCA`s in following countries

Armenia (www.ymca.am)
Belarus (en.ymcabelarus.org/national/home.html)
Belgium
Bulgaria (www.ymcabalkans.com/bulgaria.html)
Czech Republic (www.ymca.cz)
Denmark (www.kfum-kfuk.dk)
England (www.ymca.org.uk)
Estonia (www.ymca.ee)
Finland (www.ymca.fi)
France (www.ucjg.fr)
Georgia (www.ymca.ge)
Germany (www.cvjm.de)
Greece (www.ymca.gr)
Hungary (www.kie.hu)
Iceland (www.kfum.is)
Ireland (www.ymca-ireland.net)
Italy (www.ymca.it)
Latvia (www.imka.lv)
Latvian YMCA/YWCA in Germany
Lithuania

Macedonia (Former Yugoslav Republic of Macedonia)
(www.ymca.mk)
Malta (www.ymcahomeless.org)
Moldova
Netherlands (www.ymca.nl)
Norway (www.kfuk-kfum.no)
Poland (www.ymca.pl)
Polish YMCA London Association
(www.polskaymca.org.uk)
Portugal (www.acm.org.pt)
Romania (www.ymcaromania.com)
Russia (www.ymca.ru)
Scotland (www.ymcascotland.org)
Slovakia (www.ymca.sk)
Spain (www.ymca.es)
Sweden (www.kfuk-kfum.se)
Switzerland (www.cevi.ch)
Ukraine (www.ymca.org.ua)
Wales (www.ymcawales.co.uk)

Co-operating YMCA`s in following countries

Albania
Austria (www.ymca.at)
Bosnia and Herzegovina (ymca-bih.tumblr.com)
Kosovo (www.ymcainkosovo.wix.com/ymcainkosovo)
Montenegro
Nagorno-Karabakh
Serbia

General Administration – summary

Accounts in CZK and EUR; Ex.rate 31.12.2013 1EUR = CZK 27,425

INCOME STATEMENT

INCOME	CZK	EUR
National Contributions	6 037 256	220 137
Grants & Special Contributions	5 090 774	185 625
European Institutions	2 039 501	74 366
Operational Income & Refunds	2 581 919	94 145
YMCA Europe Festival 2013	36 317 667	1 324 254
TOTAL	52 067 117	1 898 528
EXPENDITURE	CZK	EUR
Salaries	8 066 798	294 140
Travel & Meetings	2 604 230	94 958
Office, Operational, Sundry	6 919 207	252 296
Programmes & Projects	3 893 005	141 951
YMCA Europe Festival 2013	30 582 428	1 115 130
	52 065 668	1 898 475
Surplus (+) Deficit (-)	1 449	53
TOTAL	52 067 117	1 898 528

CURRENT ASSETS	CZK	EUR
Assets (less depreciation)	22 500	820
Cash	10 070 023	367 184
Debtors	3 954 532	144 194
TOTAL	14 047 055	512 199
NET ASSETS	11 083 622	404 143

CURRENT LIABILITIES	CZK	EUR
Creditors	2 026 632	73 897
Funds (Special)	936 801	34 157
Subtotal	2 963 434	108 056
RESERVES	11 083 622	404 143
TOTAL	14 047 055	512 199

(Reserves include Fixed Capital, General Reserves, Surpluses and Contingencies)

BALANCE SHEET



“

In our opinion, the financial statements give a true and fair view of the financial position of the international non-governmental organization EUROPEAN ALLIANCE OF YMCAs (YMCA Europe) as of 31 December 2012, and of its financial performance for the year then ended in accordance with Czech accounting regulations.

”

Auditor's Report

We have audited the accompanying financial statements of the international non-governmental organization EUROPEAN ALLIANCE OF YMCAs (YMCA Europe), which comprise the balance sheet as of 31 December 2013, and the income statement for the year then ended, and a summary of significant accounting policies and other explanatory notes. Information about the international non-governmental organization EUROPEAN ALLIANCE OF YMCAs (YMCA Europe) is presented in Note to these financial statements.

Statutory Body's Responsibility for the Financial Statements

The Statutory Body of the international non-governmental organization EUROPEAN ALLIANCE OF YMCAs (YMCA Europe) is responsible for the preparation of financial statements that give a true and fair view in accordance with Czech accounting regulations and for such internal control as statutory body determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with the Act on Auditors and International Standards on Auditing and the related application guidelines issued by the Chamber of Auditors of the Czech Republic. Those laws and regulations require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judg-

ment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

In our opinion, the financial statements give a true and fair view of the financial position of the international non-governmental organization EUROPEAN ALLIANCE OF YMCAs (YMCA Europe) as of 31 December 2013, and of its financial performance for the year then ended in accordance with Czech accounting regulations.

Prague on March 28, 2014

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Certificate number
of the audit firm 502

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Certificate number
of the auditor 1133

Thank you!

- “Friends of YMCA Europe” donors
- “George Williams Fund” donors
- Brot für die Welt, Germany
- European Union
- Council of Europe
- European Youth Foundation
- Representatives on behalf of YMCA Europe at European Institutions
- European representatives at World Alliance of YMCA’s Executive Committee and task groups
- Programme, Field and Partner Groups leaders and members
- World Alliance of YMCA’s
- YMCA of the USA
- YMCA Canada
- HorYzon, Switzerland
- Westfaelische Landeskirche, Germany
- Y’s Men International (Area Europe and Denmark)
- Members of YMCA Europe Resource Team
- All National Movements that hosted YMCA Europe events in 2013
- All National Movements, Regional and Local YMCA’s that supported YMCA Europe in 2013
- All keynote speakers, presenters and facilitators at YMCA Europe seminars, events and programmes
- Steering Group of the Love 2 Live Prague Festival
- Line managers, national coordinators, volunteers, partner organizations and institutions, donors and supporters at Love 2 Live Prague Festival
- All participants at Love to Live Prague Festival

Contact Us

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Twitter:
twitter.com/ymcaeurope
twitter.com/yefestival

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EUR Account IBAN No: CZ84 0100 0000 1955 7969 0217
CZK Account IBAN No: CZ10 0100 0000 1955 7968 0297
USD Account IBAN No: CZ70 0100 0000 2766 3417 0287

SWIFT: KOMBCZPP



Education and Culture DG
"Youth In Action" Programme

This publication reflects the views only of the author, and the EU Commission and the Council of Europe cannot be held responsible for any use which may be made of the information contained therein.



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